Archdiocese of Louisville Online RENEW Group Sign Up

To register for the online program follow the steps below:

- 1. Open a web browser and go to <u>http://www.crteacher2.com</u>.
- 2. Locate the Login block on the right side of the screen and click the link labeled "Create new account".
- 3. Fill in the required information and click the button labeled Create my new account. Remember to write down your username and password.
- 4. Check your email for an account confirmation message sent by the CRTeacher2.com site administrator. If no email arrives, check your spam filter.
- 5. Click on the **link** sent in the account confirmation email to confirm your new account.
- 6. Once the web page titled **Your registration has been confirmed** appears, click on the Courses link.
- 7. In the "Search Courses" box on the upper right of the screen type in "**Renew**" then click on "Go."
- 8. Click on the course title "Renew: Why Catholic?"
- 9. On the course login screen that appears, enter **OLFE-flaget2** for the enrollment key and click the button labeled "Enroll me".
- 10. The next time you login at CRTeacher2, a **My courses** block will appear on the right side of the screen. To enter the Renew: Why Catholic? course, click on its' name.